



Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka
Kandy Road, Yakkala, Sri Lanka

INVITATION FOR BID

Supply & Delivery of Desktop Computers

CONTRACT NO: GWUIM/FAD/SUP/AC/08/NCB/25/03

1. The Chairman, Department Procurement Committee, Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka, Kandy Road, Yakkala invites sealed bids from eligible bidders for the procurement of the following items.

Lots	Description	Quantity	Bid Security Amount (Rs.) & Validity Period
1	Supply & Delivery of Desktop Computers for Information & Communication Technology Centre (ICTC) of GWUIM, Yakkala.	50 nos.	Rs. 180,000/- Up to 23.12.2025

2. Bidding will be conducted through the National Competitive Bidding (NCB) procedure.
3. Interested eligible bidders could obtain further information from **Assistant Bursar (Supplies), Financial Administration Division, Ground Floor, Administration Building, Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka, Kandy Rd, Yakkala.** (Tel: 033 2226109/ 033 2222740 or 033 2222748 – ext. 142), E-mail: supplies@gwu.ac.lk and inspect the Bidding documents free of charge at the address given above during office hours and for **Technical Clarifications** from **In-charge, Information & Communication Technology Centre, Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka, Kandy Rd, Yakkala – 033 2231681**
4. Qualifications and requirements include:
- Bidders should have **more than 05 years of experience at the date of calling quotation, in supplying Desktop Computers, to the State Corporations, Statutory Bodies or reputed companies** and should not have been blacklisted.
 - Bidders **should have been completed at least five projects, each involving the sale of 50 or more Desktop Computers in a single sale during the last 05 years at the date of calling quotation. Proof documents should be attached. (Purchase orders, awarding letters, contract agreements.)**
 - Bidders should have a **Valid Certificate of Business Registration.**

(iv) **Manufacturer's Authorization Certificate issued by the manufacturer of the quoted brand.**

Additional details are provided in the Bidding Documents.

5. A complete set of Bidding Documents which is available in English language can be purchased by interested bidders by submitting a written application on a company/firm letter head to the address: **Shroff, Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka, with a non-refundable fee of Rs. 12,500.00 from 25.08.2025 to 08.09.2025 during the weekdays except public holidays between 9.00 a.m. and 3.00 p.m.** The documents can be purchased until one day before the deadline for submission of bids.
6. All bids shall be accompanied by the Bid Security as stated in the above table, paid in cash to the Shroff of University or unconditional bank guarantee from a reputed commercial bank operating in Sri Lanka (As per the format of Section IV, (iv). Bid Guarantee, at page number 39 or 57 of the **bidding document.**) and should be valid up to **23 December 2025** from the date of submission of the bid, address to the **Vice Chancellor, Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka**
7. Bids must be submitted with a duplicate, and each should be enclosed in separate sealed envelopes, marked as **"ORIGINAL" and "DUPLICATE"**. The two envelopes containing the original and the copy shall then be enclosed in one single envelop and please indicate ***"Supply, Delivery, Installation, Commissioning and Maintenance of Desktop Computers - GWUIM/FAD/SUP/AC/08/NCB/25/03"*** on the top of the left corner of the envelop.
8. Bids should be deposited by the Bidder in the "Tender Box" available at the **Bursar's office, Ground Floor, Administration Building, Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka on or before 02.30 p.m. on 09.09.2025** or sent under registered post to the address **The Chairman, Department Procurement Committee, Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka, Kandy Road, Yakkala** before the above deadline.
9. Late bids will be rejected. Bids will be opened immediately after the closing of the bids **on 09.09.2025 at 2.30 p.m.** in the presence of the bidders or their representatives who opt to attend in person at the above-mentioned venue. All bids must be accompanied by a Bid-Security as specified in BDS.

The Chairman,
Department Procurement Committee (Minor)
Gampaha Wickramarachchi University of Indigenous Medicine Sri Lanka
Kandy Road, Yakkala.
22.08.2025