



GAMPAHA WICKRAMARACHCHI UNIVERSITY OF INDIGENOUS MEDICINE - YAKKALA

REGISTRATION OF SUPPLIERS / CONTRACTORS FOR YEAR 2026

Applications are invited from reputed Suppliers / Manufacturers/ Local Agents / Distributors / Civil Engineering Contractors who wish to register themselves with the Gampaha Wickramarachchi University of Indigenous Medicine for the year 2026 for the supply of goods / services and building reconstruction and constructions.

1. A non-refundable registration fee of Rs. 1000.00 should be paid for each main category.
2. Non refundable Registration fee of Rs. 1000.00 should be credited to **Account No. 333-1001-1-0000059 maintained at the Yakkala Branch of People's Bank** and the receipt / bank slip should be attached to the application and submitted. Or else that amount may be paid in cash to the Shroff of the Gampaha Wickramarachchi University of Indigenous Medicine between 9.00 a.m. and 3.00 p.m. on working days. Please note that Money Orders, Bank Drafts or Cheques will not be accepted.
3. Application form and related details may be obtained from the Shroff Counter of the Gampaha Wickramarachchi University of Indigenous Medicine between 9.00 a.m. and 3.00 p.m. on normal working days from 25.11.2025 until 16.12.2025 or downloaded from the <https://gwu.ac.lk/index.php/notices> website of the Gampaha Wickramarachchi University of Indigenous Medicine.
4. Receipts obtained upon payment for goods / services / construction categories, perfected applications should be submitted with the certified copies of following documents.
 - I. Business Registration Certificate, copies of other licenses relevant to the fields of the suppliers and contractors
 - II. Copy of VAT Registration Certificate
5. Applicants who are not qualified will not be registered and please note that the monies deposited will not be refunded. Government Departments / Boards / Corporations need not submit the above documents.
6. Receipts for payments along with the relevant perfected application mentioning "**Registration of Suppliers – 2026**" on the left hand top corner of the envelope containing the application and sent. Applications may either be sent by registered post addressed to the "Assistant Bursar (Supplies Division), Gampaha Wickramarachchi University of Indigenous Medicine, Kandy Road, Yakkala" or delivered to the Supplies Division of the Gampaha Wickramarachchi University of Indigenous Medicine to receive on or before **16.12.2025**.
7. The University reserves the right to accept or reject any application. University also reserves the right to suspend the registration without any prior intimation if any supplier fails to supply goods or services as per the specifications within required time period. Incomplete applications and the applications of the suppliers who had failed to supply goods or services according to the specified specifications and within the required time period will be removed from registration.
8. Generally quotations are invited from registered suppliers but the University reserves the right to call for quotations from other suppliers with the intention of obtaining competitive bids.
9. All the suppliers and contractors registering are subjected to a minimum credit period of 30 days.
10. Suppliers and Contractors who require to register may obtain information required for registration either by calling on the following Telephone numbers or by email.

Telephone Nos.: 033-2222740 / 033-2222748 (Extension: 113), Email: supplies@gwu.ac.lk

Registrar

**Gampaha Wickramarachchi University of Indigenous Medicine
Kandy Road, Yakkala.**

25.11.2025