APPLICATION FOR FINANCIAL ASSISTANCE

FOR CONDUCTING RESEARCH SYMPOSIUM

Under the Research and Publications Committee (RPC) of Gampaha Wickramarachchi University of Indigenous Medicine, Sri Lanka

1. Basic Information

- **1.1 Title of the Symposium:**
  .....
- **1.2 Faculty:**
  .....
- **1.3 Department(s) (if applicable):**
  .....
- **1.4 Proposed Date(s) of Symposium:**
  From: ..... To: .....
- **1.5 Venue:**
  .....
- **1.6 Type of Symposium (Tick √):**
  ☐ Faculty Level
  ☐ Inter-Faculty
  ☐ University Wide
  ☐ International Collaboration

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2. Organizing Committee

Name	Designation	Role in Committee	Contact Email	Signature
		Chairperson		
		Secretary		

(Add more rows if needed)

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3. Symposium Objectives

Briefly describe the objectives of the symposium:

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.....

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4. Expected Outcomes

Please indicate expected outcomes:

☐ Research paper presentations
☐ Publication of proceedings/abstract book
☐ Collaboration with external institutions
☐ Student research engagement
☐ Policy/industry linkage outputs
☐ Other (please specify): .....

Details:

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5. Target Participants

- Academic Staff: .....
- Postgraduate Students: .....
- Undergraduate Students: .....
- External Participants: .....
- Estimated Total Participants: .....

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6. Key Resource Persons (if any)

Name Affiliation Country Role (Keynote/Guest Speaker)

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7. Budget Summary

7.1 Total Estimated Cost

- Total Cost (LKR): .....

7.2 Funding Request from RPC

- Requested Amount (LKR): .....

7.3 Other Funding Sources (if required)

- [funding Agency 1] (LKR): .....

7.4 Detailed Budget Breakdown

Item	Description	Estimated Cost (LKR)
Printing (Abstracts/Proceedings)		

Item	Description	Estimated Cost (LKR)
Venue (if applicable)		
Logistics		
Catering (if applicable)		
Resource Persons		
Certificates		
ICT / Online Platform		
Publicity / Banners		
Other		
Total		

Recommendations
Signature of the applicant …… Date
Recommendation of the Head of the Department Signature ……. Date
Recommendation of the Chairperson of the Research Council of the Faculty *Signature …….* Date
Recommendation of the Dean of the Faculty *Signature …….* Date
Recommendation of the Chairperson of the Research and Publication Committee of the University Signature ……. Date
Vice-Chancellor's Approval Signature ……. Date: